Virginia Military Institute

PRE-REGISTRATION INTENT FORM

Last Name	First Name	M

ID # _____ *CLASS:* _____

MAJOR: _____ *BOX #:* _____

INSTRUCTIONS:

CADETS WITH HOLDS: *Meet with your adviser, complete* ***Section I*** *and return to the Registrar's Office by the designated deadline in order to be properly pre-registered. Pre-registration will be completed during the late period.*

NOTE: *Cadets MUST have special permission to gain access to more than one PE course or to overload. Please attach the completed Request for Two PE or Permit to Overload with you pre-registration/wait list selections*

CADETS NOT RETURNING FOR THE NEXT SEMESTER: *Complete* ***Section II*** *and return to the Registrar's Office by the designated deadline.*

Failure to properly pre-register/wait list for a full-time load or notify the Registrar's Office of non-return will result in a penalty for failure to comply, and result in cadets being administratively withdrawn from the Institute.

SECTION I – RETURNING CADETS WITH HOLDS

DEPT	COURSE	SECT	COURSE TITLE	CREDITS	Office Use Only

Total Credits: _____

Approval: _____ *Date:*_____
(Academic Adviser)

(Advisers also need to release the advising hold on Post View – To access go to MY ADVISEES, select the cadet name, access the XRST- Release Cadet Restriction, and enter/submit the current date to release the restriction.)

SECTION II – CADETS NOT RETURNING

I hereby notify VMI that I will not be returning for the Fall _____ or Spring _____ semester. ***LAST DATE OF CLASS ATTENDANCE*** _____

- ☐ *Resigning*
- ☐ *Study Abroad*
- ☐ *Leave – Reason:* _____
- ☐ *Graduating -* _____
- ☐ *Completing thru Transfer (10 hr rule)*
- ☐ *Other:* _____

*Cadet Signature:*_____ *Date:*_____

Updated 2/13